



Student Absence Learning Plan

The Student Absence Learning Plan supports the continued education of students who are absent from school for an extended period under an approved absence (e.g. suspensions, a family holiday or at the Principal's discretion). This plan should be developed collaboratively between teacher/s, the student and Parents and Carers, to ensure meaningful engagement with learning during the absence. The Student Absence Learning Plan should be completed alongside other relevant plans (e.g. Student Behaviour Support Plan, Student Health Support Plan, Student Safety Plan).

Where absence may lead to modifications in assessment and reporting, refer to the [Reporting guidance and advice](#) on CEVN for detailed requirements and processes when reporting student progress and achievement.

Note: The red text in the template below is included to assist with completing this plan. It will not appear in printed or PDF versions. To hide this text, click the [¶ Show/Hide] icon in the toolbar. Alternatively, the red text can be removed manually by selecting the text and pressing Delete.

Student Information		
Student name: Click or tap here to enter text.		
Year level: Click or tap here to enter text.		
Date: Click or tap to enter a date.		
Reason for absence: Choose an item.		
Date of last day of school: Click or tap to enter a date.	Date of return to school: Click or tap to enter a date.	
Learning Program		
Current learning plan/support documentation: <i>*Refer to relevant documentation e.g. Return to School Plan, Personalised Learning Plan, Behaviour Support Plan, Attendance Support Plan, Modified Timetable Arrangement Plan</i>		
Description of the learning program:		
Tasks/Assessments for the student to undertake while away from school:		
Learning area	Task description	Due dates (if applicable), including who to submit the task/assessment to
Maths/Numeracy:		
English/Literacy:		
Personal and Social Capabilities:		
Other:		

Outcomes for the student to achieve:

**Refer to relevant documentation e.g. Return to School Plan, Attendance Support Plan, Personalised Learning Plan*

Resources the student may find useful:**Things to consider in support of the student's return to school:****Supports and Contacts****Role of parents and carers in supporting the absence learning program:**

Contact details for the student to stay in touch via school channels and within school hours:

School contact person: Click or tap here to enter text.

School email: Click or tap here to enter text.

School phone number: Click or tap here to enter text.

Agreement/Signatures

This ***Student Absence Learning Plan*** has been developed with my knowledge and input.

Parent or Mature minor

Name of Parent/Carer or Mature minor*

Signature

Date

Principal

Name of Principal

Signature

Date